

HTWFC Risk Assessment: COVID-19



Area of Risk		Additional Risk to Children / Disabled People	Risk Rating	Solution / Mitigation		Responsibility
				Details	Rating	
Safety briefings	Ensure that officials and players are up-to-date with all requirements.	May find guidelines more difficult to understand or remember.	Medium	<p>COVID officer continually monitors compliance within club.</p> <p>Safety briefing (pitched to the age of the players) should be provided to players and officials before commencement of any fixture as a reminder to both sets of players and officials about their responsibilities in complying with the FA Code of Behaviour.</p>	Amber as individuals involved, requirements and procedures likely to change regularly.	Club COVID officer.

HTWFC Risk Assessment: COVID-19



<p>Symptomatic individual planning to attend session</p>	<p>Individual displays any of the following symptoms:</p> <ul style="list-style-type: none"> - High temperature (above 37.8°C) - New continuous cough - Shortness of breath or sore throat - Loss of or change in normal sense of taste or smell - Feeling unwell - Has been in close contact with or living with a suspected or confirmed case of COVID-19 in the previous two weeks 	<p>Requires assessment by responsible adult.</p>	<p>Very high</p>	<p>Every participant must complete the COVID-19 self-assessment before setting off for each session. Any individual displaying even one symptom or who has been advised to self-isolate should not travel to the training session and follow Government Guidance.</p> <p>Any individual becoming symptomatic during a session will be removed immediately and arrangements made for them to safely return home as soon as possible.</p>	<p>Amber as relatively new procedure.</p> <p>Coaches to confirm that each individual completed the self-screen check list before attending and that all checks were negative. Any individual failing to self-check before arrival will be asked the health check questions before participating. Arrangements will be made for any individual displaying even one symptom to safely return home immediately.</p>	<p>Responsible adult or each individual.</p>
<p>Symptomatic individual in household</p>	<p>Any member of the household displays symptoms such as a high temperature, a new, continuous cough or a loss of or change to smell or taste.</p>	<p>Requires assessment by responsible adult.</p>	<p>Very high</p>	<p>Remain at home and follow Government guidance. Do not exercise outside your home or garden or with others.</p>	<p>Amber as relatively new procedure. Implement in line with guidance, note impact and review.</p>	<p>Responsible adult or each individual.</p>

HTWFC Risk Assessment: COVID-19



<p>Known contact with symptomatic individual or contacted by NHS Test & Trace</p>	<p>Any member of the household has been in contact with a symptomatic individual or has been asked to self-isolate by NHS Test & Trace.</p>	<p>Requires assessment by responsible adult.</p>	<p>Very high</p>	<p>Remain at home and follow Government guidance. Do not exercise outside your home or garden or with others.</p>	<p>Amber as relatively new procedure. Implement in line with guidance, note impact and review.</p>	<p>Responsible adult or each individual.</p>
<p>Extremely vulnerable individuals</p>	<p>Individual is extremely vulnerable on health grounds.</p>	<p>Requires assessment by responsible adult.</p>	<p>Remain at home and follow Government guidance . Do not exercise outside your home or garden or with others.</p>	<p>Stay at home until an NHS practitioner advises that isolation is no longer required.</p>	<p>Amber as relatively new procedure. Implement in line with guidance, note impact and review.</p>	<p>Responsible adult or each individual.</p>

HTWFC Risk Assessment: COVID-19



<p>Individual later tests positive for COVID-19</p>	<p>Any individual who has recently asymptotically attended a session tests positive for COVID-19.</p>	<p>Requires assessment by responsible adult.</p>	<p>Very high</p>	<p>Keep a register of all attendees, to help manage 'NHS test and trace', if an infection is reported to someone present. Data should be stored for a minimum of 21 days and following all relevant legislation including Data Protection and GDPR.</p> <p>Any person who becomes infected following activity should report this to NHS track and trace in the first instance.</p>	<p>Amber as new procedure but easily implemented. Implement in line with guidance, note impact and review.</p>	<p>Responsible adult or each individual.</p>
--	---	--	------------------	--	--	--

HTWFC Risk Assessment: COVID-19



<p>Social distancing</p>	<p>Virus transferable between players over short distances.</p>	<p>May find social distancing more challenging and require frequent reminders.</p>	<p>High</p>	<p>Competitive training and match play can take place for all participants in an outdoor setting.</p> <p>Spaced areas should be provided for equipment and refreshment storage for each participant including officials, coaches and substitutes.</p> <p>Social distancing should be practised in line with Government guidelines in all settings before and after the session, and in any breaks. This includes arrival and departure, during team talks, warm-up, cool down and breaks including half time, on</p>	<p>Amber as guidelines and procedures are relatively new to all.</p> <p>Coaches to regularly remind all individuals of guidelines and speak individually to any player having difficulty following the guidance.</p> <p>Implement in line with guidance, note impact and review.</p>	<p>Every individual</p>
---------------------------------	---	--	-------------	--	--	-------------------------

HTWFC Risk Assessment: COVID-19



substitutes bench, etc.
Use ground markers to indicate work areas.

If space allows, increase social distancing between players during heavy exertion. Limit persistent close proximity of participants and provide regular hygiene breaks.

Avoid prolonged set-up for set pieces and unnecessary close contact including handshakes, huddles and goal celebrations.

Avoid raising voices or shouting when in close face-to-face proximity with others.

Observe social distancing when interacting with officials or coaches.

HTWFC Risk Assessment: COVID-19



<p>Social distancing: Coaches / Non-playing Staff</p>	<p>Virus transferable between individuals over short distances.</p>	<p>N/A</p>	<p>High</p>	<p>Social distancing guidelines to be followed at all times.</p> <p>Stay a minimum of 2 metres away from anyone not part of the same household/ bubble at all times including during any team talks and pitch-side/in dugout.</p>	<p>Amber as guidelines and procedures are relatively new to all.</p> <p>Coaches to regularly remind all individuals of guidelines and speak individually to any individual having difficulty following the guidance.</p> <p>Implement in line with guidance, note impact and review.</p>	<p>Every individual</p>
<p>Hand hygiene</p>	<p>Virus present on hands transferable to other surfaces and players.</p>	<p>Requires observation by responsible adult.</p>	<p>High</p>	<p>Enforce strong hand hygiene practices. Each player must provide their own named hand sanitiser.</p> <p>Wash hands with soap and water or sanitise thoroughly with solution containing minimum 60% alcohol at the beginning and end of the session, before and after any game and during each scheduled break throughout a game or training session.</p>	<p>Amber as new procedure but easy to implement.</p>	<p>Every individual</p>

HTWFC Risk Assessment: COVID-19



<p>Football related equipment</p>	<p>Virus present on equipment transferable to players.</p>	<p>May find not touching equipment more challenging and require frequent reminders.</p>	<p>High</p>	<p>All equipment including touchpoints such as goalposts and corner flags should be sanitised before and after each session and between uses.</p> <p>Equipment sharing must be avoided where possible. Where equipment is shared, it must be sanitised before being used by another person.</p> <p>Balls should be sanitised regularly during breaks in play or training. Balls going out of play should be retrieved by participants, using the feet where possible.</p>	<p>Amber as guidelines and procedures are relatively new to all.</p> <p>Coaches to regularly remind players of guidelines and speak individually to any player having difficulty following the guidance.</p> <p>Implement in line with guidance, note impact and review.</p>	<p>Every individual</p>
--	--	---	-------------	---	--	-------------------------

HTWFC Risk Assessment: COVID-19



				<p>Bibs must be washed after each session and must not be shared.</p> <p>Goalkeepers must regularly disinfect their gloves in breaks in training or matches and thoroughly afterwards.</p>		
Personal equipment	Virus present on equipment transferable to players.	May find not sharing equipment more challenging and require frequent reminders.	High	<p>No sharing of personal equipment.</p> <p>Each player must provide their own named water bottle, hand sanitiser, sun cream and any required medication such as inhalers. Hands should be sanitised before, after and regularly during every session.</p> <p>Players should take their own kit home to wash.</p>	Amber as new procedure but relatively easy to implement.	Every individual

HTWFC Risk Assessment: COVID-19



Travel and transport	Virus readily transferred in confined spaces e.g. vehicles.	Requires assessment by responsible adult.	High	Participants may travel to games and training sessions. Travel at the busiest times should be avoided. Unnecessary journeys should be minimised. Participants should follow the latest government safer travel guidance.	Amber as relatively new procedure. Re-circulate advice in response to government update to guidelines.	Responsible adult or each individual.
-----------------------------	---	---	------	--	---	---------------------------------------

HTWFC Risk Assessment: COVID-19



<p>Arrival and departure</p>	<p>Increased virus transmission in large groups.</p>	<p>May find social distancing more challenging and require frequent reminders.</p>	<p>High</p>	<p>Entry, exit, parking, traffic flow and general movement will be managed with clear signage and one-way system where required to ensure social distancing can be maintained.</p> <p>At venues where multiple activities may take place, timings should be staggered where possible to avoid congregation of groups.</p> <p>All participants must check in to the venue on each occasion; either by scanning the official NHS QR code, or via a manual process.</p> <p>Players, officials and spectators (if applicable) should arrive shortly before the session is due to begin and depart promptly after it finishes.</p>	<p>Amber as no spectators and therefore same participants involved each time.</p> <p>Officials to regularly remind attendees of guidelines and speak individually to anyone having difficulty following the guidance.</p> <p>Implement in line with guidance, note impact and review.</p>	<p>Each individual</p>
-------------------------------------	--	--	-------------	---	---	------------------------

HTWFC Risk Assessment: COVID-19



<p>Bodily fluids</p>	<p>Virus particles from respiratory secretions transferable over a wide area.</p>	<p>May find this more challenging and require frequent reminders.</p>	<p>High</p>	<p>Cough/sneeze into a disposable tissue which is then disposed of safely, or into the bend of your elbow if no tissue is available. Sanitise hands thoroughly following any cough or sneeze.</p> <p>Avoid touching the face. No spitting. No chewing gum.</p>	<p>Amber as relatively new procedure. Implement in line with guidance, note impact and review.</p>	<p>Each individual</p>
<p>Physios</p>	<p>Virus transferable between individuals over short distances.</p>	<p>N/A</p>	<p>Very high</p>	<p>Physios should avoid physical contact with players where possible.</p> <p>Where this is essential, the physio should wear appropriate PPE including a face covering, any equipment should be sanitised before and after use and contact should be for a maximum of 15 minutes.</p>	<p>Amber as new procedure but easy to implement.</p>	<p>Physio(s)</p>

HTWFC Risk Assessment: COVID-19



<p>First Aid / Injuries</p>	<p>Virus transferable between individuals over short distances.</p>	<p>May find this more challenging and require frequent reminders.</p>	<p>High</p>	<p>Only members of the same household may aid an injured player; others must observe social distancing unless the injury is life or limb-threatening and therefore necessitates compromising guidelines to provide emergency care.</p> <p>First aiders providing such emergency care to wear appropriate personal protective equipment including face covering.</p> <p>After contact with an injured participant, the first aider should sanitise their hands as soon as possible.</p> <p>Each first aider should keep a record of each participant they have come into contact with for NHS Test and Trace purposes.</p>	<p>Amber as guidelines and procedures are relatively new to all.</p>	<p>First Aiders</p>
------------------------------------	---	---	-------------	---	--	---------------------

HTWFC Risk Assessment: COVID-19



<p>Changing Rooms</p>	<p>Virus readily transferred in indoor spaces.</p>	<p>May find it more challenging to remember to change before setting off to training.</p>	<p>Very high</p>	<p>Changing facilities will be open where available. However, maximum capacities will be in place and managed to ensure that social distancing can be maintained, and the space should be used for changing only; no team talks, congregation in inclement weather, etc.</p> <p>Regular and thorough cleaning will be implemented if changing facilities are used.</p>	<p>Amber as new procedure but guidance is clear. May require overseeing.</p> <p>Officials to regularly remind attendees of guidelines and speak individually to anyone having difficulty following the guidance.</p> <p>Implement in line with guidance, note impact and review.</p>	<p>Every individual</p>
------------------------------	--	---	------------------	--	--	-------------------------

HTWFC Risk Assessment: COVID-19



<p>Toilet Facilities Virus readily transferred in indoor spaces and on toilet surfaces.</p>	<p>May find it more challenging to follow directional and social-distancing signage.</p>	<p>Very high</p>	<p>Toilets should be open pre-match or training, during the match or training and for 30 minutes afterwards.</p> <p>Regular and thorough cleaning will be implemented. Where necessary, directional signage and limited capacity should be implemented to ensure social distancing is maintained. Face-coverings should be worn.</p>	<p>Amber as relatively new procedure. May require overseeing.</p> <p>Officials to regularly remind attendees of guidelines and speak individually to anyone having difficulty following the guidance.</p>	<p>Every individual</p>
--	--	------------------	--	---	-------------------------

HTWFC Risk Assessment: COVID-19



<p>Indoor Facilities including Clubhouse / Refreshment Kiosk</p>	<p>Virus readily transferred in indoor spaces.</p>	<p>May find it more challenging to remember to maintain social distancing.</p>	<p>Low</p>	<p>Hospitality venues must remain closed.</p>	<p>Amber as relatively new procedure. Government guidelines may change; note impact and review. May require overseeing.</p> <p>Officials to regularly remind attendees of guidelines and speak individually to anyone having difficulty following the guidance.</p>	<p>Every individual</p>
<p>Outdoor Hospitality</p>	<p>Virus readily transferred where groups may congregate.</p>	<p>May find it more challenging to remember to maintain social distancing.</p>	<p>High</p>	<p>Outdoor hospitality may open.</p> <p>Signage should be used to ensure that social distancing is maintained when queuing.</p>	<p>Amber as relatively new procedure. May require overseeing.</p> <p>Officials to regularly remind attendees of guidelines and speak individually to anyone having difficulty following the guidance.</p>	<p>Every individual</p>

HTWFC Risk Assessment: COVID-19



Spectators	Increased virus transmission in large groups.	Requires observation by responsible adult.	Medium	<p>No spectators are permitted at grassroots football training or matches on private land. Spectators may attend fixtures in a public space, but must follow social distancing and rule of six guidelines.</p> <p>Where this can be safely accommodated, one parent or carer per youth player is permitted to be present at football activities. All relevant Government COVID-19 guidance should be followed.</p> <p>Avoid congregating at the venue; remain in vehicles for drop-off/pick-up.</p>	<p>Amber as guidance clear but procedure subject to change dependent on government guidelines.</p> <p>Officials to regularly remind attendees of guidelines and speak individually to anyone having difficulty following the guidance.</p>	Responsible adult or each individual.
Team Sheets / Match Programmes and other paperwork	Virus easily transmittable on paper.	N/A	High	Where possible, team sheets, match programmes and other paperwork will be provided online.	Amber as new procedure but easy to implement.	Match officials/HTWFC Committee

HTWFC Risk Assessment: COVID-19



Payments	Virus easily transmittable on cash.	N/A	High	Any payments should be cashless and contactless where possible.	Amber as new procedure but easy to implement.	Match officials/HTWFC Committee
-----------------	-------------------------------------	-----	------	---	---	---------------------------------



Risk Description		Potential Risk Level	Action	Responsibility
Safeguarding	Ensure safeguarding of under 18s.	High	<p>No one-to-one training to be carried out with under 18s unless a parent is present.</p> <p>Anyone involved directly in activity with under 18s to have an in-date DBS check and have completed some FA safeguarding training.</p> <p>Required adult to child ratio for age group must be followed.</p>	Coaching team
Goalposts (permanent and temporary)	Danger of collapsing	Medium/high	Check goalposts before each session. Do not use if dangerous.	Coaching team
	Injuries from corroded/sharp metal	Medium/high		
Weather	Extreme weather	Low/medium	<p>Monitor weather forecast and current conditions.</p> <p>Cancel/abandon session in extreme weather conditions.</p>	Coaching team
Pitch	General state including uneven ground, presence of holes, foreign objects, etc.	Medium/high	<p>Check pitch before each session.</p> <p>Remove foreign objects. Avoid damaged areas.</p>	Coaching team



Risk Description	Potential Risk Level	Action	Responsibility
Balls Pumped to appropriate pressure.	Low	Check balls before each session. Inflate/deflate as necessary.	Coaching team
Footwear Appropriate footwear for surface; studs on grass, AstroTurf boots or trainers on other playing surfaces.	Low	Check footwear before each session.	Coaching team
Studs securely attached and in good condition.	Low	Remove participants with inadequate footwear from	
Jewellery All jewellery removed or securely taped up.	Low	Check jewellery before each session. Remove non-compliant players from session.	Players
Hair Securely tied back	Low	Check hair before each session. Remove non-compliant players from session.	Players
Conduct of Players FA rules should be followed.	Low	Caution non-compliant players or remove from session.	Players
Physical injuries from normal play Players should warm-up and cool-down properly for every training session.	Medium	At least one coach with a relevant and up-to-date first aid qualification present at all times.	Coaching team
Players with existing injury or medical complaint should make these known to the coaching team.	Medium		Players



Risk Description	Potential Risk Level	Action	Responsibility
Access to adequately stocked first aid kit.	Low	Check contents of first aid kit regularly and replace/restock as necessary.	Coaching team
Dehydration/ Exhaustion All participants bring adequate drinks.	Low	Coaches ensure all players have adequate drinks available before each session. Remove non-compliant players from session.	Players